



2023

KP Health Care Commission

**STANDARD BIDDING DOCUMENT
FOR INSTALLATION OF SOLAR SYSTEM
IN THE COMMISSION'S OFFICE IN HAYATABAD PHASE V,
PESHAWAR**

Procurement Ref No: HCC/HO/SI/2023/

Last Date/Time for Submission: 29th May 2023 at 11:00 hours

Bid Opening Date/Time: 29th May 2023 at 11:30 hrs

Notice Inviting Tender

Khyber Pakhtunkhwa Health Care Commission, invites sealed bids from reputed registered firms. Interested eligible bidders may download the standard bidding document containing detailed specifications of items and other terms and conditions from the commission's website hcc.kp.gov.pk as well as KPPRA website.

Proposal shall reach the undersigned on or before May 29, 2023 (1100 hours) in sealed envelope(s) which will be opened the same day at 1130 hours in the commission's Office.

The following mandatory documents must be attached to the proposals:

- I. Firm/Company registered with relevant legal/ professional body
- II. Registered with FBR and on the Active Tax Payer List (ATL).
- III. Registered with KP Revenue Authority and sale tax.
- IV. Registration with AEDB
- V. Have successfully completed at least three (03) similar projects.
- VI. An affidavit on stamp paper duly attested by an Oath Commissioner to the effect that the firm has not been blacklisted by any Federal or Provincial Public Entity.
- VII. Bid Security @ 2% of the total bid value in shape of a CDR.

Proposals received after due date, time and without the documents mentioned above shall not be considered.

Pre-bid meeting with interested bidders shall be held on 16/05/2023 at 1100 hours at the commission's head office, Peshawar.

Director Operations
Khyber Pakhtunkhwa Health Care Commission
Sector B-3, Phase V Hayatabad, Peshawar
Contact: +92 91 9217791
Email: kphealthcarecommission@gmail.com

2. INSTRUCTIONS TO BIDDERS:

- 2.1 This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made thereunder along with Standard Bidding Documents.
- 2.2 All bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation/ Qualification as prescribed under the rules.
- 2.3 Bid should be complete in all respect and must be signed by the bidder. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the quoted prices, it will be presumed that the prices include all the taxes.
- 2.4 Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
- 2.5 For any query, clarification regarding Services/Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
- 2.6 Bidder may after its submission withdraw its bid prior to the bid deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
- 2.7 Any bid not received as per terms and conditions laid down in this bidding document will be liable to be ignored/disqualified. No offer shall be considered if:
 - i. Received without earnest money;
 - ii. Received after the date and time fixed for its receipt;
 - iii. Tender document and bid is unsigned;
 - iv. The offer is ambiguous;
 - v. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
 - vi. The offer is from a firm blacklisted by any Federal/Provincial Government Department;
 - vii. Only fully completed tender on original prescribing letter pad, sealed & duly signed (Every Page) should be submitted.

- 2.8. Usage of correction fluid & corrections are strictly prohibited unless duly initialed/stamped.
- 2.9. Any erasing/cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
- 2.10. Bids will be rejected if the Bidder is in some way connected with bids submitted under names different from his own.
- 2.11. In case of a bid tie, decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders or negotiations with the firms in a tie in writing.
- 2.12. Any direct or indirect effort by a bidding firm to influence the procuring entity during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the KP Health Care Commission's future bidding process.
- 2.13 The bidders are advised to visit and examine the site and its surroundings and obtain for themselves on their own responsibility all information that may be necessary for preparing the bid. All cost in this respect shall be at the bidder's own expense.
- 2.14 At any time prior to the deadline for submission of bids, the Procuring Entity may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by issuing addendum.

3. SPECIFICATIONS SHEET

S. No.	Items	Description	Specifications	QTY	Unit Price	Amount PKR
1.	Solar Panel	(TIER-1 Brand--A Grade) (12 years warranty Workmanship Warranty) (25 years linear output warranty)	Imported 545W	55		
2.	ON-Grid Inverter	(MPPT) (Maxi Efficiency 98.7%) (10 years warranty) (24/7 Live app monitoring)	30KW	01		
3.	Hybrid Inverter	(MPPT) (Maxi Efficiency 98.7%) (4 years Replacement warranty + service) (24/7 Live app monitoring)	8KW	01		
4.	Battery Lithium	Intelligent Detection SOC&SOH Management, Integrated BMS Design, Long service Life (5 years Replacement +Service Warranty)	48V, 100AH	02		
5.	Switching Device	Semi hybrid intelligent switching device	Imported	01		
6.	Structure	Rust free Adjustable Degree 20 years Long life span (support 150km/h speed)	Standard	55		
7.	Cables	AC /DC High quality Cables	DC cable 6mm AC cable 7/36, 7/44	300m		
8.	Equipment	DC Breakers, AC Breaker, Distribution Box, HDPE pipes, Flexible Pipes, MC4 connectors, Thimbles, Rawle Bolts, Nut-Bolts	Imported	02		
9.	Earthing	Separate AC & DC Earthing with Surge Arrestor for safety	Standard	01		
10.	Installation & commissioning	Complete PV, Batteries & Inverter Installation Supervised by Engineer	Standard	01		

11.	Transportation / Civil working Foundation	Encompass Transportation of all equipment and constructing Concrete Block basis.	Standard	01		
12.	Net-Metering	Net-Metering System (Application, Documentation & Licensing)	Standard	01		
13.	Any other item(s) if needed					
Grant Total						

NOTE: Please also quote rate per meter as the 300m of cables is estimated and payment will be made based on the actual cables used (over/under).

4. ELIGIBILITY CRITERIA:

4.1. Submission of Bids:

Submission of supporting documents to the below requirements is a mandatory requirement. Failing to submit any of the below document shall result in non-responsiveness of the bidder.

- I. Firm/Company registered with relevant legal/ professional body; (Attach certificate of registration).
- II. Registered with FBR and on the Active Tax Payer List (ATL) of FBR; (Attach certificate of registration)
- III. Registered with Khyber Pakhtunkhwa Revenue Authority and sale tax on services; (Attach certificate of registration)
- IV. Registration with AEDB
- V. Successfully completed at least three (03) similar solar installation contracts, (Attach contract agreements or completion certificates)
- VI. An affidavit on stamp paper duly attested by an Oath Commissioner to the effect that the firm has not been blacklisted by any Federal or Provincial Public Entity.
- VII. Bid Security @ 2% of the total bid value in shape of a CDR.

4.2. QUANTITIES:

- i. Quantities mentioned in the specifications sheet above are based on estimates and suppliers are requested to ensure that quantities are properly mentioned in their offers. This is needed to ensure complete installation as we will need to have a complete system up and running.
- ii. The rates and total prices entered shall, except insofar as it is otherwise provided under the Contract include all costs of Contractor's plant, labor, supervision, materials, execution, insurance, profit, taxes and duties, together with all general risks, liabilities and obligations set out or implied in the Contract. Furthermore, all duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 10 days prior to deadline for submission of Bids, shall be included in the rates and prices and the total Bid Price submitted by the Bidder.
- iii. A rate or price shall be entered against each item in the specification sheet, whether quantities are stated or not. Unit rates must be offered in two decimal places for an item. In case the bidder quotes rates for an item in more than two decimal places, the same shall be considered up to two significant decimal places for evaluation purposes.
- iv. The whole cost of complying with the provisions of the Contract shall be included in the items provided in the specification sheet, and where no items are provided, the cost shall be deemed to be distributed among the rates and prices entered for the related items of the installation/works involving installation of the complete solar system.

4.3. PRICES:

- i. Unit rate and the prices offered/quoted by the bidder shall be in Pak Rupees. Bidder shall fill in rates and prices for all items contained in specification sheet under para 3 above.
- ii. Partial bids will not be accepted.
- iii. Import documentation will need to be provided with the bid.
- iv. All duties, taxes and other levies payable by the Contractor under the Contract shall be included in the rates and prices and the total Bid Price submitted by the bidder. The total sum (Bid Price) included in Specification Sheet above shall be the Contract Value. Tax at source as per FBR and KPRA will be deducted from the contractor's invoice.
- v. Rates and prices are fixed and are not subject to change during currency of the contract. In evaluating bids, the Procurement Entity will adjust for any arithmetical errors as follows:
 - a). where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - c). where there is a discrepancy between the unit rate and the line-item, total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

5. BID SECURITY:

- 5.1. Bid security @ 2% of the total bid value in shape of Call Deposit Receipt (CDR) by the bidder who wish to submit bid from a scheduled Bank of Pakistan in the name of Khyber Pakhtunkhwa Health Care Commission, Peshawar shall be submitted with the bid. Bids not accompanied by compliant bid security shall be rejected and considered as non-responsive;
- 5.2. Bid Security of the unsuccessful bidders shall be released as promptly as possible once the contract is awarded and successful bidder signs the Contract Agreement;
- 5.3. Successful bidder will be required to provide a performance guarantee @ 10% of the total value of the project. The 2% bid security CDR will then be released.
- 5.4. Bid security shall be forfeited, if a bidder withdraws his bid during the period of bid validity; or if a bidder doesn't accept the correction of his Bid Price, as per provision contained in the bidding document.

or
- 5.5. In the case, the successful bidder fails to sign the Contract Agreement in accordance with the terms and conditions laid down in the bidding document and contract sample.

6. VALIDITY:

- i. All bids submitted should be valid for 60 days.

- ii. In exceptional circumstances, KP HCC may solicit the bidder's consent to an extension of the period of validity, reasons for which shall be recorded in writing. The request as well as responses thereto shall be made in writing and shall form part of the bidding document.
- iii. Bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security.
- iv. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

7. EVALUATION CRITERIA

Offers of those bidders having no reservations to the terms and conditions, and meeting the requirements regarding specifications and documentation mentioned in the bidding document above shall be declared as substantially responsive. The Commission "Procuring Entity" shall evaluate and compare prices of only those bids determined to be substantially responsive while partial bids will not be entertained.

8. AWARD OF CONTRACT:

- 8.1. Contract will be awarded to substantially responsive bidder offering the lowest evaluated prices for all the items contained in the specification sheet of the bidding document. Prior to expiration of the period of bid validity prescribed by the Procuring Entity, the Procuring Entity will notify the successful bidder in writing ("Letter of Acceptance") that their bid has been accepted. This letter shall name the sum which the Procuring Entity will pay the contractor in consideration of the execution, installation and completion of works by the Contractor as prescribed in the contract (hereinafter and in the conditions of contract called the contract price").
- 8.2. No Negotiation with the bidder having evaluated as lowest responsive or any other bidder shall be permitted, however, Procuring Entity may have clarification meetings to get clarify on any item in the bid evaluation report.
- 8.3. Notification of award and its acceptance by the bidder will constitute the formation of the contract, binding the Procuring Entity and the bidder till signing of the formal Contract Agreement.
- 8.4. Upon furnishing by the successful bidder of a Performance Guarantee, the Procuring Entity will promptly notify other bidders that their Bids have been unsuccessful and release/return their bid securities.

9. SIGNING OF CONTRACT:

- 9.1. After issuance of a Letter of Award/Contract, KP Health Care Commission "Procuring Entity" shall send the successful Bidder the Form of Contract.
- 9.2. Upon receipt of the Form of Contract, the successful Bidder shall immediately sign, date, and return it to the Khyber Pakhtunkhwa Health Care Commission "Procuring Entity" within 3 days of its receipt.

9.3 Suppliers shall clearly mention warranty and after sale service in their offers.

10. GENERAL CONDITIONS:

1. The Procuring Entity shall evaluate the proposals in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Procuring Entity.
3. At any time prior to the deadline for submission of bids, KP HCC Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by issuing an amendment.
4. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
5. KP HCC Peshawar may accept or reject any or all bids as per KPPRA Rules 2014 as well as subsequent amendments made thereon.
6. Liquidated Damages/penalties @ 0.5% of the total contract value up to a maximum of 10% will be imposed on the contract in case of delays in completion.
7. In case of delays beyond 45 days, contract will be liable to cancellation.